

SACRED HEART OF MARY GIRLS' SCHOOL
CAREERS ACADEMY UK SCHEME

Since our designation as a Business and Enterprise Specialist School in September 2005, Sacred Heart has become an affiliated member of the Careers Academy UK Scheme.

Employer groups and business leaders have long been vocal about the perceived skills shortage in the UK workforce, particularly amongst school, college and university leaders. The Career Academy continues to give employers the opportunity directly to address the issue and work with students to equip them with the relevant, work-related skills they need to hit the ground running and succeed.

In order for students to join the Career Academy scheme they must agree to follow a rigorous two year programme equivalent to three Business related A-Levels the Advanced Diploma or a combination of other national qualifications, enabling students to progress to higher education. On average we have around ten students enrolled on the programme each year.

Throughout the two-year Career Academy course, students undergo intensive preparation for the workplace. Under the Career Academy UK model, our School will endeavour to set up a whole range of activities to supplement classroom learning: presentation training, CV clinics, interview preparation, workplace visits, seminars and 'guru lectures'.

In return, we expect that our Career Academy students:-

- 1. Make every effort to fulfil their potential on this programme**
- 2. Maintain the highest standards of punctuality and attendance**
- 3. Treat other students who are members of the Career Academy with fairness, respect, courtesy and consideration**
- 4. Refrain from anti-social behaviour or comment which devalues our school whilst on any Careers Academy related visit**
- 5. Take part in the 6 week internship programme (This includes part of the Summer term and School holidays)**
- 6. Ensure regular communication takes place with mentors and refrain from making appointments that are not kept**

If any members of the Careers Academy Internship programme fail to meet any of the above requirements their involvement on this programme will be withdrawn.