

## **WELCOME TO THE 500 CLUB!**

Welcome to our 500 CLUB – a great way for you to support us whilst having a bit of a flutter!  
Here's how it works...

You complete and sign the attached membership form and Standing Order mandate for £10 a month (or £120 annually) or pay by cheque.

This buys you one membership number (we will allocate), which enters you into the monthly draw. All participants must be over 16.

The draw will take place during the last week of each month, one month in arrears

If you win, a cheque will be posted to your home address and the name of the winner published on the school's Website and on our Facebook page

The prize money will be 25% of the membership fee taken that month. The remaining 75% goes to the school to help fund equipment, resources and opportunities for pupils.

Any queries, please contact Kerry Jones (01708 222660) or email [kj@mary.havering.sch.uk](mailto:kj@mary.havering.sch.uk)

**JOIN OUR 500 CLUB TODAY AND YOU COULD BE OUR NEXT WINNER!**

## 500 CLUB SIGN UP

MEMBERSHIP NUMBER

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**Name** (to which cheque will be made out should you win)

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Telephone no. \_\_\_\_\_ (daytime) \_\_\_\_\_ (evening)

Postal address (to which winnings will be sent)

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I/we understand that **Sacred Heart of Mary Girls' School** will forward the completed Standing Order Mandate to the bank indicated and that £10 will be taken from my/our account on the first of each month, or a sum of £120 to be paid annually via cheque or Standing Order and paid into the School's bank account until I/we advise the bank otherwise.

I/we agree that if we wish to cancel this order I/we will also inform **Sacred Heart of Mary Girls' School** of this decision.

Signature \_\_\_\_\_

Date: \_\_\_\_\_

<p><b>Please return this form to Kerry Jones together with your Standing Order Mandate/cheque so we can update our records THANK YOU FOR YOUR SUPPORT AND GOOD LUCK!</b></p>
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## **500 CLUB RULES**

### **PURPOSE**

The purpose of the 500 Club is to raise funds. The money will be paid into the School's bank account and used to meet funding requests from the school, providing equipment, resources and opportunities for pupils.

### **RULES**

1. For a cost of 10 per month (i.e. per draw) you will be allocated one number between 1 and 500.
2. A draw will be made every month, one month in arrears.
3. The prizes will total 25% of the annual income.
4. The 500 Club is a private lottery and is open to all parents, carers, staff and friends of the School. Anyone age 18 or over can join.
5. Payments must be made by standing order One month's notice is required for cancellation.
6. Member's numbers will only be entered if their subscription is up to date.
7. The draw shall be made by the Head Teacher or, in her absence, a Senior member of staff during the last week of each month.
8. The winning cheque will be posted to the address on your membership application within one week of the draw.
9. The name and numbers for each month's winners will be posted in the school school's website, and Facebook page.
10. The 500 Club will be run by the School. In case of any dispute the decision of the Senior Leadership Team is final.
11. Unless otherwise advised, a member will be deemed to have left the 500 Club if his/her subscription renewal remains unpaid for a period of one month and their number may be sold to someone on the reserve list.
12. If a winner cannot be contacted, the winnings will be placed into School funds after six months.

**BANKERS ORDER**

(When completed, please return this form to the school – **NOT** to your Bank)

- 1) To: The Manager  
(Please complete your **Bank's full address**)

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PLEASE PAY TO :                      LLOYDS TSB plc  
                                                 21-25 STATION LANE  
                                                 HORNCHURCH RM12 6JL  
                                                 (SORT CODE 30-14-24)

FOR THE CREDIT OF:                SACRED HEART OF MARY GIRLS  
                                                 SCHOOL FUND ACCOUNT  
                                                 ACCOUNT NUMBER 07178667

QUOTING REFERENCE                500/.....(Please leave blank)

- 2) THE SUM OF    **£10.00 (TEN POUNDS ONLY)**
- 3)    **ON 1st October 2016 thereafter, please pay a like sum on the same day  
monthly until further notice**

Name of account to be debited .....

Account number .....

Signed .....

Name (BLOCK CAPITALS).....

Address.....